



# MADISON COLLEGE FINANCIAL AID Consortium Agreement

A student may not receive financial aid from more than one institution for the same period of attendance. Students that are attending both Madison College and another institution **may** have the opportunity to receive financial aid for all classes. In these cases Madison College is considered to be the "home institution" and the other campus is considered the "visiting institution." **Note:** If you are enrolled in at least 12 credits at Madison College, you are considered a full-time student and any additional classes at the "visiting institution" will not increase your financial aid eligibility.

## STUDENT INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_  
 Madison College Student ID \_\_\_\_\_ Consortium Period:  Fall  Spring  Summer Year \_\_\_\_\_  
 Visiting Institution Name: \_\_\_\_\_ Visiting Institution Student ID \_\_\_\_\_

## GENERAL REQUIREMENTS AND NOTICES

- Complete a [FAFSA](#) for the appropriate aid year, listing Madison College in schools of choice.
- Be [admitted](#) into an [eligible program](#) of study at Madison College.
- Be enrolled in at least one credit that fulfills outstanding requirements for graduation at Madison College.
- Be enrolled in classes at the visiting institution that fulfills outstanding requirements for graduation at Madison College.
- Have an advisor confirm to the Financial Aid Office that the class(es) you will be taking at the "visiting institution" will transfer into your program of study at Madison College. To set up an appointment, contact the Student Development Center at (608) 246-6076.
- Have a Financial Aid Officer at the "visiting institution" return this completed form to the Financial Aid Office at Madison College.
- Submit a copy of your registration or class schedule from the "visiting institution" to the Financial Aid Office at Madison College. Only class(es) approved by an advisor at Madison College will count towards your enrollment status. Note that classes that are audited, correspondence or non-degree do not apply towards your enrollment status at Madison College.
- You are required to pay all tuition and fees at the "visiting institution" regardless of a financial aid eligibility at Madison College.
- You are obligated to inform the Financial Aid Office at Madison College of any changes in your enrollment at the "visiting institution".
- You must meet [Satisfactory Academic Progress](#) standards in order to maintain your eligibility for aid.
- You must provide the Financial Aid Office at Madison College a copy of your grades from the "visiting institution." Failure to do so may delay the disbursement of or make you ineligible for future aid.

*By signing, I certify that I have read and understand the above information and that my financial aid eligibility will be determined based on this information.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

## VISITING INSTITUTION INFORMATION

Will the student receive financial aid at your institution?  Yes  No Credits enrolled for: \_\_\_\_\_  
 Enrollment period:  Fall  Spring  Summer Dates: From: \_\_\_\_\_ To: \_\_\_\_\_  
 Tuition and Fees: \_\_\_\_\_ Personal \_\_\_\_\_ Other \_\_\_\_\_  
 Books \_\_\_\_\_ Transportation: \_\_\_\_\_  
 Room and Board: \_\_\_\_\_ Miscellaneous \_\_\_\_\_ Total: \_\_\_\_\_

*Under this consortium agreement, the "Visiting Institution":*

- Certifies that the student listed meets the Title IV student financial aid eligibility requirements.
- Will provide Madison College with documentation of the student's enrollment at the "Visiting Institution".
- Agrees to notify Madison College if the student fails to enroll in or withdraw from, the "Visiting Institution" (to include the withdrawal date and other relevant information).
- Will provide Madison College Financial Aid Office with a "Visiting Institution" academic transcript or grade report upon completion of the consortium period.

"Visiting Institution" Financial Aid Director's Signature \_\_\_\_\_ Date \_\_\_\_\_  
 Printed Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_ Phone: \_\_\_\_\_

## SUBMISSION INSTRUCTIONS

Please sign and submit your completed form in **one** of the following ways:

- Email: [financialaid@madisoncollege.edu](mailto:financialaid@madisoncollege.edu)
- Mail: Madison College Financial Aid, 1701 Wright Street, Madison, WI 53704
- Fax: (608) 243-4245
- In Person: At the Truax Enrollment Center or at any Regional or Metro campus