



# FREE PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR STUDENTS

Join us for a **FREE** professional development workshop series. All workshops are located at the Truax Campus and are free for current Madison College students!

## Resume Writing

Students will learn how to develop a compelling resume that is unique and informative for employers. Students will not create a resume during the workshop.

Monday, February 20th	11:00am - 12:00pm	D3642
Tuesday, April 4th	3:00pm - 4:00pm	Health 228
Wednesday, April 26th	9:00am - 10:00am	D3642

## Ace the Interview

Interviewing is more than knowing your strengths and weaknesses, come learn how to take on difficult questions and how to develop well-rounded/informative responses.

Friday, March 10th	11:00am - 12:00pm	C2443
Wednesday, April 19th	2:00pm - 3:00pm	Health 216

## Negotiating a Job Offer

Ever wonder how you can effectively negotiate a salary? Or what questions to ask to better understand a benefits package? Come learn about what a job offer typically includes and how you can be prepared to accept an offer with confidence.

Tuesday, March 7th	2:00pm - 3:00pm	B2204
Friday, April 14th	10:00am - 11:00am	D2639
Wednesday, May 3rd	11:00am - 12:00pm	D2639

## Women LEAD (Leaders for Equity and Diversity) Club

Join Women LEAD to develop leadership skills and shape your professional identity through event coordination, roundtable discussions and expanding your social and professional network.

## On Campus Recruitment and Career/Job Fairs

Career fairs are a great opportunity for students to connect with employers and learn more about positions available in their industry of study. Employers also regularly recruit on campus. Check out our calendar of events: [madisoncollege.edu/career-employment-events](http://madisoncollege.edu/career-employment-events)

## Summer Affirmative Action Internship Program (SAAIP)

The Summer Affirmative Action Internship Program (SAAIP) is an internship programs offered by the State of Wisconsin that provides racial/ethnic minorities, female students, and students with disabilities an opportunity to work in a professional work environment within Wisconsin state government. SAAIP is a paid internship.